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JPO
JAPAN PATENT OFFICE

WIPO
WORLD
INTELLECTUAL PROPERTY
ORGANIZATION

TRAINING COURSE

Training Course on the Use of Information Technology (IT) in Industrial Property Administration

organized by
the World Intellectual Property Organization (WIPO)

in cooperation with
the Japan Patent Office (JPO)

with the assistance of
the Asia-Pacific Industrial Property Center (APIC)

Tokyo, October 26 to November 6, 2015

PROGRAM

prepared by the International Bureau of WIPO

<u>Monday, October 26, 2015</u>

10.00 – 10.20	Orientation	

10.30 – 12.00	**Topic 1**	**Overview of World Intellectual Property Organization (WIPO)'s Technical Assistance for Industrial Property (IP) Offices' Business Service Enhancement**
		Speaker: Mr. Juneho Jang, Head, Business Development Section, IP Office Business Solutions Division (IPOBSD), WIPO

12.00 – 13.30	Lunch Break	

13.30 – 17.00	**Topic 2**	**Conceptual Overview of the Industrial Property Automation System (IPAS) and its Main Modules; New Developments in IPAS and Future Plans**
		Speaker: Mr. Kyaw Zaw, Regional Expert, IPOBSD, WIPO

<u>Tuesday, October 27, 2015</u>

10.00 – 13.00	**Topic 3**	**IPAS for Business Process Modernization, Accountability and Supervision**
		Speaker: Mr. Kyaw Zaw

13.00 – 14.00	Lunch Break	

14.00 – 17.00	**Topic 4**	**Overview of the Electronic Document Management System (EDMS) and WIPO Scan**
		Speaker: Mr. Kyaw Zaw

<u>Wednesday, October 28, 2015</u>

10.00 – 13.00	**Topic 5**	**Country Report – Presentations by the Participants**
		Moderator: Mr. Juneho Jang
		Presenters: All participants (20 min. each IP Office)

13.00 – 14.00	Lunch Break	

14.00 – 17.00	**Topic 5 (Cont'd)**	**Country Report – Presentations by the Participants**
		Moderator: Mr. Juneho Jang
		Presenters: All participants (20 min. each IP Office)

Thursday, October 29, 2015

10.00 – 13.00	**Topic 5 (Cont'd)**	**Country Report – Presentations by the Participants**
		Moderator: Mr. Juneho Jang
		Presenters: All participants (20 min. each IP Office)

13.00 – 14.00   Lunch Break

14.00 – 17.00	**Topic 5 (Cont'd)**	**Country Report – Presentations by the Participants**
		Moderator: Mr. Juneho Jang
		Presenters: All participants (20 min. each IP Office)

Friday, October 30, 2015

10.00 – 13.00	**Topic 6**	**WIPO Publish**
		Speaker: Mr. Kyaw Zaw

13.00 – 14.00   Lunch Break

14.00 – 17.00	**Topic 7**	**WIPO File and Hands-on: WIPO CASE as a Tool for Facilitation of Patent Work Sharing**
		Speaker: Mr. Kyaw Zaw

Monday, November 2, 2015

10.00 – 11.30	**Topic 8**	**The JPO Information Technology (IT) System**
		Speaker: Mr. Toshitsugu NAKAJIMA, Assistant Director, International Information Technology Cooperation Section, Information Technology and Patent Information Management Office, JPO

11.30 – 13.00	**Topic 9**	**Role of the Program Management Office (PMO) in the JPO**
		Speaker: Mr. Sumio MIGITA, Staff member of Information Technology Promotion Headquarters,Information Technology and Patent Information management Office,JPO

13.00 – 14.00   Lunch Break

14.00 – 17.20   Visit to the JPO (IT-related Offices)

<u>Tuesday, November 3, 2015</u>

National Holiday (Self-study)

<u>Wednesday, November 4, 2015</u>

10.00 – 10.30	**Topic 10**	**Digitization of IP Information for Efficient Work**
	Speaker:	Ms. Yuka Aoki, Developing Country Cooperation Section, Information Technology and Patent Information Management Office, JPO

10.30 – 12.00	**Topic 11**	**Overview of E-filing and its Payment, Demonstration of E-filing Software**
	Speaker:	Mr. Junya IRIFUKU, The First Administrative System Development Section, Information Technology and Patent Information Management Office, JPO Application Division

12.00 – 13.00	**Topic 12**	**Data Entry**
	Speaker:	Patent Application Processing Center (PAPC)

13.00 – 14.00	Lunch Break	

14.00 – 15.00	**Topic 13**	**Overview of Formality Examination System**
	Speaker:	Mr. Nobuyuki ONO, The First Administrative System Development Section, Information Technology and Patent Information Management Office, JPO

15.00 – 17.00	**Topic 14**	**Provision of IP Information － Outline of AIPN and Exercises**
	Speaker:	Mr. Norihisa KATO, Deputy Director, Patent Information Research and Policy Planning Section, Information Technology and Patent Information Management Office, JPO
		Mr.Toshiki KODA, Assistant Director, International Information Technology Affairs Section, Information Technology and Patent Information Management Office, JPO

Thursday, November 5, 2015

10.00 – 12.00	**Topic 15**	**International IP Information-Sharing for Work-Sharing, demonstration**
		Speakers: Mr. Toshitsugu NAKAJIMA
		Mr.Toshiki KODA

12.00 – 12.40   Lunch Break

12.40 – 17.00   Visit to the Patent Information Fair and Conference at the Science Museum

Friday, November 6, 2015

10.00 – 10.30   Special Remarks by

Mr. Yoshiyuki TAKAGI, Assistant Director General, Global Infrastructure Sector, WIPO

10.30 – 13.00   **Explanation and Discussion on the Topic of the Participants' interest**

Coordinator: Mr. Toshitsugu NAKAJIMA

13.00 – 14.00   Lunch Break

14.00 – 17.00   Evaluation Meeting and Closing Ceremony

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