

Program and Budget Committee

**Thirty-First Session
Geneva, September 7 to 11, 2020**

DRAFT AGENDA

prepared by the Secretariat

1. Opening of the session
2. Election of the Chair and two Vice-Chairs of the Program and Budget Committee (PBC)

Proposed decision:

The Program and Budget Committee (PBC) **elected**, for its sessions to be held in 2020 and 2021: _____ as the Chair of the PBC, and _____ and _____ as Vice-Chairs of the Committee.

3. Adoption of the agenda

Audit and Oversight

4. Report by the WIPO Independent Advisory Oversight Committee (IAOC)
See document WO/PBC/31/2.

Proposed decision:

The Program and Budget Committee (PBC) recommended to the WIPO General Assembly to **take note** of the "Report by the WIPO Independent Advisory Oversight Committee (IAOC)" (document WO/PBC/31/2).

5. Report by the External Auditor
See document WO/PBC/31/3.

Proposed decision:

The Program and Budget Committee recommended to the General Assembly and other Assemblies of the Member States of WIPO, to **take note** of the “Report by the External Auditor” (document WO/PBC/31/3).

6. Annual Report by the Director of the Internal Oversight Division (IOD)
See document WO/PBC/31/4.

Proposed decision:

The Program and Budget Committee (PBC) **took note** of the “Annual Report by the Director of the Internal Oversight Division (IOD)” (document WO/PBC/31/4).

7. Progress Report on the Implementation of the Joint Inspection Unit’s (JIU) Recommendations
See document WO/PBC/31/5.

Proposed decision:

The Program and Budget Committee (PBC):

- (i) **took note** of the present report (document WO/PBC/31/5);
- (ii) welcomed and endorsed the Secretariat’s assessment of the status of the implementation of recommendations under:
- JIU/REP/2019/9 (Recommendation 2);
 - JIU/REP/2019/6 (Recommendations 2, 3, 5, 6 and 7);
 - JIU/REP/2019/5 (Recommendation 2);
 - JIU/REP/2019/4 (Recommendation 1);
 - JIU/REP/2019/2 (Recommendation 4); as set out in the present report; and
- (iii) called on the Secretariat to propose assessments for the open recommendations made by the Joint Inspection Unit (JIU) for Member States’ consideration.

Performance and Financial Review

8. WIPO Performance Report 2018/19
See document WO/PBC/31/6.

Proposed decision:

The Program and Budget Committee (PBC), having reviewed the WIPO Performance Report (WPR) 2018/19 (document WO/PBC/31/6) and the Internal Oversight Division (IOD) Validation Report of the WIPO Performance Report 2018/19 (document WO/PBC/31/7), and recognizing its nature as a self-assessment of the Secretariat, recommended that the

Assemblies of WIPO **note** the positive financial performance and programmatic performance of the Organization towards achieving the expected results in the biennium 2018/19.

9. Internal Oversight Division (IOD) Validation Report of the WIPO Performance Report 2018/19

See document WO/PBC/31/7.

Proposed decision:

The Program and Budget Committee **took note** of the IOD Validation Report on the WIPO Performance Report for 2018/19 (document WO/PBC/31/7).

10. Annual Financial Statements 2019; Status of the Payment of Contributions as at June 30, 2020

(a) Annual Financial Report and Financial Statements 2019

See document WO/PBC/31/8.

Proposed decision:

The Program and Budget Committee recommended to the General Assembly and other Assemblies of the Member States of WIPO, **to approve** the “Annual Financial Report and Financial Statements 2019” (document WO/PBC/31/8).

(b) Update on Investments¹

(c) Status of the Payment of Contributions as at June 30, 2020

See document WO/PBC/31/9.

Proposed decision:

Proposed decision paragraph: The Program and Budget Committee **took note** of the “Status of the Payment of Contributions as at June 30, 2020” (document WO/PBC/31/9).

11. Annual Report on Human Resources

See document WO/PBC/31/INF/1.

Proposals

12. United Nations Sustainable Development Group (UNSDG) Membership

See document WO/PBC/31/10.

Summary:

Under this item, the PBC is invited to consider the invitation from the Chair of the UNSDG to the WIPO Director General for WIPO to become a member of the UNSDG. The financial implication of becoming a UNSDG member is estimated at 400,000 Swiss francs per biennium. Besides the financial implications, there may be administrative and reporting implications of becoming a member of UNSDG.

¹ WIPO's Investment Advisor will make a presentation

Proposed decision:

The Program and Budget Committee (PBC) is invited **to consider** the invitation for WIPO to become a UNSDG member as contained in this document (WO/PBC/31/10) and its Annex.

13. WIPO Policy on Voluntary Contributions
See document WO/PBC/31/11.

Summary:

Under this item, Member States are presented with a summary of an analysis of the current approach with respect to the management of voluntary contributions (Funds-in-Trust) received by WIPO including an assessment of the administrative costs incurred by WIPO for their administration.

Proposed decision:

The Program and Budget Committee (PBC) is invited to **take note** of the Analysis on the Management of WIPO's Funds-in-Trust (document WO/PBC/31/11), including the key principles, which will be reflected in WIPO's revised internal Policy on Funds-in-Trust.

14. Supplementary Capital Master Plan Projects
See document WO/PBC/31/12.

Summary:

Under this item, Member States are presented with a proposal for three Supplementary Capital Master Plan (CMP) Projects:

- i. A 2nd generation cloud-based WIPO Enterprise Performance Management (EPM) application with an estimated budget of 825,000 Swiss francs;
- ii. Establishment of a Long-term Capability for WIPO to Utilize Cloud Service Providers and Migration of Legacy Applications – Phase II with an estimated budget of 560,000 Swiss francs; and
- iii. Security Enhancement, Data Encryption and User Management Phase II: Identity Access Governance (IAG) with an estimated budget of 407,000 Swiss francs.

The proposal is driven by the following main considerations: (i) an organizational risk that the ERP application underpinning the implementation of results-based management of WIPO (EPM) will no longer be supported by the supplier; and (ii) the need for continuing and/or completing current projects without interruption (Cloud Migration Project Phase II and IAG Project Phase II, respectively).

The proposal is in compliance with each of the principles contained in the Revised Policy related to Reserves for the use of the Reserves.

Proposed decision:

The Program and Budget Committee (PBC) recommended to the Assemblies of WIPO, each as far as it is concerned, **to approve**, from the WIPO Reserves, the funding of three Supplementary CMP Projects, amounting to a total of 1.792 million Swiss francs.

15. Revised WIPO Policy on Languages

Items following decisions of PBC 29, PBC 30 and 2019 Assemblies of WIPO Member States

16. Terms of Reference of the 2021 Evaluation of WIPO External Offices

17. Methodology for Allocation of Income and Expenditure by Union
See documents A/59/10, A/59/11 and A/59/INF/6.

Closing of the Session

18. Closing of the session

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